

**Minutes**

**Initial Teacher Education Strategic Implementation and Planning Group**

**1 March 2022**

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| 1 | **Welcome and Introductions**Attending: Jon Vague, Andrea Fossey, Ian Baker, Ruth Flanagan, Lisa Fripp, Corinne Greaves (CG), Lindsay Hetherington (LH), Jane May, Karen Bidwell, Heidi Long, Sharon Morgan, Nicola Storey, Tom Ralph, Sally Huxen, Sonya Herbert, Teresa Lawrance, Sara Venner, Dinah Warren, Annabel Watson, Harriet White, Gini Williams, Anthony Wilson, Neil Vincent, Dave Evans, Aimee MillsApols: George Tarling, Simon Green, Sara Jacobs, Steve Morton, Sally Herbert |
| 2 | **Minutes of 2021 SIPG and matters arising**Agreed and completed |
| 3 | **Agree Terms of Reference**CG went through terms of reference, agreed and adopted |
| 4 | **Review of Improvement Plan**LH highlighted key points:* **Responding to Market Review/reaccreditation** - Submission of ITT Reaccreditation bid completed
* **Cross-Programme Quality Assurance processes with respect to curriculum and assessment -** Looking into reasons for disparity of outcomes between programmes, especially M level
* **Strengthening mentor training**
* **Employability support**  - Working with Student Employability and Academic Success to share best practice and develop support for trainees
* **E-Portfolio (IDP)** – in place as pilot for 2021/22 with ongoing review and development
* **Review of Exeter Model training tools to ensure fit for purpose for E-Portfolio and updated ITE frameworks (CCF, Ofsted, ECF)**
* **Support for trainees and schools where trainees are encountering long-term difficulties**  - new process being developed for 22/23
* **Fundamental Skills** – Explained new processes this year

SIPG members split into breakout groups to discuss the improvement plan, these were then discussed as a group and any actions noted added to the Improvement Plan. Lots of discussion around the IDP and how to support mentors to further engage with our curriculum.  |
| 5 | **ITT accreditation 2024/25**Confirmed submitted by first (February) deadlineSIPG members split into breakout group to discuss the accreditation plans and any concerns and ideas that the proposals raised. Concerns raised about time for additional mentor training and logistical issues for the ITAP. Positive feedback around role of Communities of Practice to support schools.  |
| 6 | **Ofsted - Assessment of trainees against the curriculum**Discussion around connecting university and school based curriculum – important that we assess in relation to the curriculum rather than against the summative full standards from the start.  |
| 7 | **AOB**AW – ESRC Research Project. About to bid re technology in education. AI and automated technologies in education. |